

2024–2025 V1 Verification Worksheet Independent Student

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

A. Independent Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Last Four Digits of Social Security Number
Student's Street Addre	ess (include apt. no.)		Student's Date of Birth
City	State Zip	Code	Student's Email Address
Student's Home Phone	e Number (include area co	de)	Alternate or Cell Phone Number

Student's Home Phone Number (include area code)

B. Independent Student's Family Size Information

List the following on the chart below:

- Yourself (On the first line).
- Your spouse, if you are married.
- Your dependent children if you provide and will continue to provide more than half of their support from July 1, 2024 through June 30, 2025. Include children who meet this standard, even if they do not live with you due to college enrollment.
- Other people if they live with you and you provide and will continue to provide more than half of their support from July 1, 2024 through June 30, 2025.

* The provided criteria for "dependent children" or "other persons" align with the requirement that family size align with whom the parent could claim as a dependent on a U.S. tax return at the time of completing the 2024-2025 FAFSA. As a result, the student should not include any unborn children in the family size.

If more space is needed, attach a separate page with the student's name and last four digits of their Social Security Number at the top.

Full Name	Age	Relationship
		Self

C. Independent Student's Income Information To Be Verified

TAX RETURN FILERS — Important Note: The instructions below apply to you and your spouse, if you are married.

 Current Marital Status (Please check one):

 Single:
 Married/Remarried:

 Divorced:
 (Date:

 Widowed:
 (Date:

 Observed:
 (Date:

Important Note: If you or your spouse filed, or will file, an <u>amended</u> 2022 IRS tax return, a non-IRS Income Tax Return, were granted a filing extension by the IRS, or were the victim(s) of IRS <u>tax-related identity theft</u> you must contact the Office of Financial Aid before completing this section.

Instructions: Complete this section if you and your spouse <u>filed or will file</u> a 2022 IRS income tax return(s). As part of federal student aid eligibility, students and their spouses will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if the student and spouse filed separate 2022 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS.

If 2022 income tax return information for the student (or spouse, if applicable) was not available or could not be used, the student should provide the institution with the following:



A 2022 IRS Tax Return Transcript(s), or a signed copy of your 2022 federal income tax return and applicable schedules.

A 2022 IRS Tax Return Transcript may be obtained through:

- <u>Get Transcript by Mail</u> Go to <u>www.irs.gov</u>, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and *NOT* the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- <u>Get Transcript Online</u> Go to <u>www.irs.gov</u>, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and *NOT* the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-asyou-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- <u>Automated Telephone Request</u> 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- <u>Paper Request Form</u> IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

TAX RETURN NON-FILERS— Complete this section if you (and/or spouse if married), **will not file** and are **not required** to file a 2022 income tax return with the IRS.

Check the box that applies:



You (and/or spouse, if married) were not employed and had no income earned from work in 2022.

You (and/or spouse, if married) were employed in 2022 and have listed below the names of all employers, the amount earned from each employer in 2022, and whether an IRS W-2 form or an equivalent document is provided. Copies of all 2022 W-2 forms issued to you (and spouse if married) by employers must be provided. *List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, provide a separate page with the student's name and ID number at the top.*

Employer's Name	IRS W-2 or an Equivalent	Annual Amount
	Document Provided?	Earned in 2022
(Example) ABC's Auto Body Shop	Yes	\$4,500.00
Total Amount of Income H	\$	

You must provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2023 that indicates a 2022 IRS income tax return was not filed with the IRS or other relevant tax authority. An official IRS Letter of Non-Filing can be obtained at irs.gov. If unable to obtain a Letter of Non-Filing, a signed and dated statement certifying that the individual has not filed and is not required to file a 2022 income tax return, as well as the sources of 2022 income earned from work and the amount of income from each source (listed above).

_ Check here if IRS confirmation of non-filing, or signed and dated statement is provided.

D. Certifications and Signatures

The student signing below certifies that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student's Signature (Blue or black ink, no electronic signatures accepted)

Date