

TRANSFER INTERNATIONAL STUDENT CHECKLIST



Please complete and submit all requests in chronological order.

PRE-ADMITTED

- Complete the [Online Application for Enrollment](#) and attached [FERPA form](#)
- Send official college transcripts to admissions@cleary.edu
- See Admissions about: [InCred Transcript Evaluation](#) (required for all applicants who attended school outside of the United States)
- VISA & Passport (ALL pages and must include photo page, address page, and be valid for 6 months in the future)

PRELIMINARY ADMIT

Admissions will send a preliminary offer letter with the funds needed to be shown for an I-20

- Proof of Liquid Assets; Bank Statement or Personal Educational Loan
- [Declaration of Financial Support Form](#)
- Student fills out [Student Record Form](#)

OFFICIAL ADMIT

- Complete International [Student Transfer Form](#)
- [Confirm housing and accommodations](#)
- Submit non-refundable deposit of \$1,000 (amount is applied to first semester's tuition)

Cleary University will send updated I-20 once received by transfer school

- Student confirms they received a Cleary University I-20
- Register for classes
- RSVP for New Student Orientation and International Orientation

AFTER ARRIVAL

- Attend registered orientations
- At international orientations sign Cleary University's copy of your I-20
- See university departments if questions arise