

UNDERGRADUATE INTERNATIONAL STUDENT CHECKLIST



Please complete and submit all requests in chronological order.

PRE-ADMITTED

- Complete the [Online Application for Enrollment](#) and attached [FERPA form](#)
- [InCred Transcript Evaluation](#) (required for all applicants who attended school outside of the United States)
- Evidence of English Proficiency (Duolingo, TOEFL, English Proficiency Letter may be waived based on educational background)
- Passport (ALL pages and must include photo page, address page, and be valid for 6 months in the future)

PRELIMINARY ADMIT

Admissions will send a preliminary offer letter with the funds needed to be shown for an I-20

- Proof of Liquid Assets; Bank Statement or Personal Educational Loan
- [Declaration of Financial Support Form](#)
- Student fills out [Student Record Form](#)

OFFICIAL ADMIT

- [Confirm housing and accommodations](#)
- International I-20 (will be sent to student)
- Student confirms they received I-20, pays [I-901 SEVIS fee](#) and schedules VISA appointment
- If F-1 VISA is obtained, student will submit deposit of \$1000 (is applied to first's semester tuition)
- Register for classes
- RSVP to New Student Orientation and International Orientation

AFTER ARRIVAL

- Attend registered orientations
- At international orientations sign Cleary University's copy of your I-20
- See university departments if questions arise