

2025-2026 V5 Verification Worksheet Dependent Student

Your 2025 –2026 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parent(s) reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

Student's Last Name	Student's First Name	Student's M.I.	Last Four Digits of Social Security Number
Student's Street Add	ress (include apt. no.)		Student's Date of Birth
City	State Zij	o Code	Student's Email Address
Student's Home Pho	ne Number (include area co	ode)	Alternate or Cell Phone Number

B. Dependent Student's Family Size Information

List the following on the chart below:

- Yourself
- The parent(s) listed on your 25-26 FAFSA (including a stepparent) even if you don't live with your parent(s). Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces apart from the family.
- Your parent(s)' other dependent children if your parent(s) do and will continue to provide more than half of their support from July 1, 2025 through June 30, 2026. Include children who meet these criteria even if they do not live with your parent(s) due to college enrollment.
- Other persons who live with your parent(s) and your parent(s) do and will continue to provide more than half of their support from July 1, 2025 through June 30, 2026.

If more space is needed, attach a separate page with the student's name and last four digits of their Social Security Number at the top.

Full Name	Age	Relationship
		Self

^{*} The provided criteria for "dependent children" or "other persons" align with the requirement that family size align with whom the parent could claim as a dependent on a U.S. tax return at the time of completing the 2025-2026 FAFSA. As a result, the student should not include any unborn children in the family size.

Student Name:	SSN (Last Four Digits)
C. Dependent Student's Income Information To Be Verifie	ed
TAX RETURN FILERS — Important Note: If the student filed, or Income Tax Return, was granted a filing extension by the IRS, or w must contact the Office of Financial Aid before completing this sect	vas the victim of IRS tax-related identity theft they
Instructions: Complete this section if the student <u>filed or wards</u> federal student aid eligibility, students will be required to contax information from the IRS to the FAFSA form, even if the other words, if the student filed a 2023 IRS income tax returnshare and import income and tax information from the IRS. verify 2023 income information that was transferred into the directly from the IRS via the FA-DDX.	onsent and approve sharing and importing income and ne attempt to obtain or use such data is ineffective. In arn, the student must provide consent and approval to In most cases, no further documentation is needed to
If 2023 income tax return information for the stude considered verified, the student should provide th A 2023 IRS Tax Return Transcript, or a signed return and applicable schedules.	e institution with the following:

A 2023 IRS Tax Return Transcript may be obtained through:

- Get Transcript by Mail Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and *NOT* the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Get Transcript Online Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and *NOT* the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- <u>Automated Telephone Request</u> 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

Student Name:	SSN (Last Four Digits)		
TAX RETURN NON-FILERS—By completing this section file a 2023 income tax return, and you have listed all income tax year.			
Check the box that applies:			
The student was not employed and had no ir	ncome earned from work in 20	023.	
The student was employed in 2023 and has I from each employer in 2023, and whether ar Copies of all 2023 IRS W-2 forms issued to employer even if the employer did not issue If more space is needed, provide a separate	n IRS W-2 form or an equival the student by employers mu an IRS W-2 form.	ent document is provided. st be provided. List every	ied
Employer's Name	IRS W-2 or an Equivalent	Annual Amount	
(Firmula) ADC'a Anta Da Li Chan	Document Provided?	Earned in 2023	
(Example) ABC's Auto Body Shop	Yes	\$4,500.00	
Total Amount of Income I	Earned From Work	\$	
The student had other income and recourses income in the table below. If more space is n ID number at the top. Source of Income			
(Example) Rental Property		\$4,500.00	
Total Amount of Income		\$	
You must provide documentation from the IRS or other relevindicates a 2023 IRS income tax return was not filed with the of Non-Filing can be obtained at irs.gov. If unable to obtain certifying that the individual has not filed and is not required 2023 income earned from work and the amount of income from	e IRS or other relevant tax au a Letter of Non-Filing, a sign to file a 2023 income tax ret	thority. An official IRS Le ed and dated statement urn, as well as the sources of	

Check here if IRS confirmation of non-filing, or signed and dated statement is provided.

Student Name:	SSN (Last Four Digits)
D. Parent(s) Income Information To Be Verified	
TAX RETURN FILERS — Important Note: If two par instructions and certifications below refer and apply to be	ents were reported in Section B of this worksheet, the oth parents.
Parent's Current Marital Status (Please check one): Single: Married/Remarried: (Date:) Divorced: (Date:) Widowed:	
	nded 2023 IRS tax return, a non-IRS Income Tax Return, was f IRS tax-related identity theft they must contact the Office of
federal student aid eligibility, parents will be requir information from the IRS to the FAFSA form, even words, if the parents filed separate 2023 IRS incom and import income and tax information from the IR	filed or will file a 2023 IRS income tax return(s). As part of red to consent and approve sharing and importing income and tax if the attempt to obtain or use such data is ineffective. In other text returns, both must provide consent and approval to share as. In most cases, no further documentation is needed to verify the student's FAFSA using income and tax information directly
If 2023 income tax return information for the pare verified, the parents should provide the institution	ents was not transferred via the FA-DDX and considered with the following:
A 2023 IRS Tax Return Transcript(s) o and applicable schedules.	r a signed copy of the 2023 income tax return
A 2023 IRS Tax Return Transcript may be obtain	ned through:

- Get Transcript by Mail Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail."
 Make sure to request the "Return Transcript" and NOT the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Get Transcript Online Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and *NOT* the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- <u>Automated Telephone Request</u> 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

ENT(S) T	TAX RETURN NON-FILERS— The instant of this document. By completing this se	tructions and certifications below a	apply to each parent list	ted ir
e a 2023 in sted below	ncome tax return, and all their income ear	ned from work, other income, and	d resources for the 202	3 tax
Check	the box that applies:			
	Neither parent was employed and neithe	r had income earned from work is	n 2023.	
	One or both of the parent(s) was employ amount earned from each employer in 20 provided. Copies of all 2023 IRS W-2 f List every employer even if the employer <i>If more space is needed, provide a separation</i>	023, and whether an IRS W-2 for forms issued to the parent(s) by the did not issue an IRS W-2 form.	m or an equivalent doc eir employers must be	cume prov
	Employer's Name	IRS W-2 or an Equivalent	Annual Amount	
(F1	a) ADC's Asse Dad. Chan	Document Provided? Yes	Earned in 2023 \$4,500.00	
(Ехитрів	e) ABC's Auto Body Shop	1es	φ4,500.00	
	Total Amount of Incor	ne Earned From Work	\$	
	One or both parents had other income ar source of income in the table below. If m name and ID number at the top. Source of Income	nore space is needed, provide a se		
(Example	e) Rental Property		\$4,500.00	
	Total Amount of Income			
	Total Timount of Inco	116	\$	

Check here if IRS confirmation of non-filing, or signed and dated statement is provided.

Student Name: SSN (Last Four Digits)		
ntional Purpose - Must be signed at the	e Institution or in the presence	
IE INSTITUTION		
Phone Number (including area code)	Student ID Number	
Cleary University's Financial Aid Office, and it identity by presenting an unexpired, valuited to, a driver's license, other state-issuphoto ID annotated by the institution with official at the institution, and their signature.	id government-issued photo ed ID, or passport. The institution the date it was received and	
y Official: Place ID in this box when copyi	ng	
nd Valid ID must be presented to a Cleary	Official	
D-4-	Stratura ID#	
Date	Student ID#	
	TE INSTITUTION Phone Number (including area code) Cleary University's Financial Aid Office, air identity by presenting an unexpired, valuated to, a driver's license, other state-issue shoto ID annotated by the institution with official at the institution, and their signature.	

Student Name:	SSN (L	SSN (Last Four Digits)	
OPTION #2 – TO BE COMPLETED	WITH A NOTARY		
Student Name (please print)	Phone Number (including area code)	Student ID Number	
If the student is unable to appear in postudent must provide the institution:	erson at Cleary University, 3750 Cleary D	r, to verify their identity, the	
	ired valid government-issued photo identi , or that is presented to a notary, such as, or passport; and certify below:		
	ty form and that the Federal student final associated with attending Cleary Univers		
Student Signature	Date	Student ID Number	
***************************Notary'	s Certificate of Acknowledgement*****	*****	
State of:	City/County of:		
On (Date) befo	ore me, (Printed Name of Notary)		
personally appeared, (Printed Name o	f Signer)	_ and proved to me on basis of	
satisfactory evidence of photo identific	ration (Type of government ID provided)_		
to be the above-named person who sig	ned the foregoing instrument.		
Witness my hand and official seal	(Notary Signature)		
(Star)	My commission expires on (Date)		

Student Name:	SSN (Last Four Digits)
G. Certifications and Signatures Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.	WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.
Print Student's Name (Blue or black ink, no electronic signatures accepted)	
Student's Signature (Blue or black ink, no electronic signatures accepted)	Date
Parent's Signature	Date

Submit the original worksheet to the financial aid administrator at your school.

No copies will be accepted.

You should make a copy of this worksheet for your records.

(Blue or black ink, no electronic signatures accepted)