

STUDENT HANDBOOK



2026-2027

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UNIVERSITY MISSION

To provide a student-centered and inclusive professional education that equips students with employability skills to succeed in their career and life.

UNIVERSITY CORE VALUES

Students First

We are personally invested in our students' lives. We empathize with our student's challenges and the student's journey to improve their life. We seek to treat each student as a friend or family member.

Collaboratively Engaged

We proactively work together to advance the university mission and student success. We avoid working in silos and seek to break down barriers across teams. We go above and beyond to support one another beyond the confines of our specific roles.

Community-Centered

We actively represent the university as ambassadors to our communities. We listen to and acknowledge the needs of our communities. We seek a mutually beneficial relationship ultimately working towards the betterment and well-being of our communities.

Always Find a Way

We have a determined and resourceful mindset that looks for alternatives and solutions, even in the face of challenges or obstacles. We are persistent, creative, and adaptable in problem-solving, and refuse to give up easily.

SERVICES

ACCOMMODATIONS

Any student who requires housing accommodation due to a medical, psychological, or physical disability should contact the Director of Housing at housing@cleary.edu by July 1st. Requests for dining accommodations should be directed to the Director of Dining & Hospitality Services at diningservices@cleary.edu.

BICYCLES

Students may bring bicycles to campus. Bike racks are conveniently located between the residence halls, outside Cleary Commons, and behind the Wellness Center. Students are encouraged to secure their bicycles at all times. Cleary University is not responsible for the theft of, damage to, or injuries resulting from the use of bicycles on campus.

BUILDING EVACUATIONS

If a building evacuation is ordered or a fire alarm sounds, immediately leave the residence hall using the nearest safe exit. Proceed to the designated assembly area and remain there until emergency personnel, Facilities staff, or Housing & Residence Life staff provide the all-clear. Do not re-enter the building until you have been instructed that it is safe to do so.

DINING ON CAMPUS

All students living in the residence halls are required to purchase a 16-meal plan at a cost of \$2,205 per semester.

Clancy's, located in Cleary Commons, is the University's primary dining facility. Access is limited to students with a valid meal plan and guests who pay the full meal price.

Students must present and swipe their University ID card each time they enter Clancy's. Meal plans are non-transferable and may only be used by the student to whom they are assigned.

Each meal swipe allows one entry into the dining hall. Students may not re-enter during the same meal period for additional food, beverages, or desserts.

Food, beverages, dishes, silverware, and other Dining Services equipment may not be removed from Clancy's unless prior approval has been granted by Dining Services. Students may not enter the dining facility when it is closed unless they are employed by Dining Services.

Students are expected to follow all Dining Services policies and comply with reasonable requests from University staff. Behavior that may result in disciplinary action includes, but is not limited to:

- Failing to present a University ID
- Cutting in line
- Throwing food
- Leaving dishes on tables
- Removing dining hall property
- Disrupting dining operations

In accordance with health regulations, shirts and shoes must be worn at all times while in Clancy's.

Students who are ill may arrange to have a meal picked up on their behalf to avoid spreading illness. Requests must be made to the Director of Housing at least 24 hours in advance and must include the pickup date, time, and the name of the designated individual. The person picking up the meal must present and swipe the ill student's University ID card. Dining Services will only honor sick meal requests that have been approved by the Director of Housing.

Students who have received an ADA-approved meal plan exemption may not obtain food or beverages, either directly or indirectly, from campus dining facilities.

Dining Hours

Monday–Friday

- Breakfast: 8:00–9:30 a.m.
- Lunch: 11:30 a.m.–1:30 p.m.
- Dinner: 5:00–7:00 p.m.

Saturday

Brunch: 11:00 a.m.–1:00 p.m.

FACILITY HELP TICKETS

Students can submit a facility help ticket by contacting their Resident Assistant or a Housing & Residence Life professional staff member at housing@cleary.edu.

If there is an after hours emergency such as issues with water, power, sewage or the door/lock, please call the RA on-duty at 517-219-2611. Please email IT directly at support@cleary.edu for assistance with any internet issues.

Students may submit a facility help ticket by contacting their Resident Assistant (RA) or a Housing & Residence Life professional staff member at housing@cleary.edu.

For after-hours emergencies involving water, power, sewage, or door/lock issues, contact the RA on Duty at **(517) 219-2611**.
For internet or Wi-Fi assistance, email [**support@cleary.edu**](mailto:support@cleary.edu).

INTERNET

Internet service in the residence halls is intended to support academic work and general entertainment. Students are asked to refrain from using the residence hall internet for high-bandwidth gaming. Students interested in gaming are encouraged to use the E-Sports Arena located in Cleary Commons.

North Hall

North-Hall-Student-WiFi – for devices using student authentication.

- North-Hall-Student-Devices – for devices that cannot authenticate using the primary Wi-Fi network.

South Hall

South-Hall-Student-WiFi – for devices using student authentication.

- South-Hall-Student-Devices – for devices that cannot authenticate using the primary Wi-Fi network.

Students will receive connection instructions during check-in.
Misuse of the residence hall internet may result in disciplinary action.
For internet or Wi-Fi support, email [**support@cleary.edu**](mailto:support@cleary.edu).

ID CARDS

Students are required to carry their Cleary University ID card at all times. The ID card identifies the student as a member of the University community and provides access to authorized campus buildings.

Students must present their ID card upon request by any University employee.

Replacement ID cards are available by contacting Housing & Residence Life at housing@cleary.edu. A \$50 replacement fee will be charged to the student's account for each replacement card.

IKEYS

Residence hall room keys remain the property of Cleary University and are issued only to students with an active housing agreement.

Keys may not be loaned, duplicated, or transferred to another individual.

Lost keys must be reported immediately to Housing & Residence Life at housing@cleary.edu. A temporary key will be issued, and a \$50 replacement fee will be charged to the student's account.

All keys must be returned at the conclusion of the housing agreement.

LAUNDRY ROOMS

Laundry facilities are available at no cost to residential students.

- South Hall has laundry rooms located on each floor.
- North Hall has laundry facilities within each suite.
-

Students are expected to follow all operating instructions for washers, dryers, and laundry products.

To help prevent mildew, leave the doors of front-loading washers open after use. Dryer lint traps should be cleaned after every load.

Laundry left in South Hall laundry rooms for more than 24 hours may be removed and placed in the South Hall Lost and Found. Unclaimed items will be discarded at the end of the semester.

LOCK-OUTS

Students are expected to carry their room key and University ID card at all times.

If a student is locked out:

- Monday–Friday, 8:00 a.m.–5:00 p.m.: Contact the Professional On-Call Staff at **(517) 219-2521**.
- Weekdays after 5:00 p.m. and weekends: Contact the RA on Duty at **(517) 219-2611**.

Repeated lockouts may result in disciplinary action.

MAIL

Students should use the following mailing address:

North Hall

Student Name

North Hall Suite #

3760 Cleary Drive

Howell, MI 48843

South Hall

Student Name

South Hall Suite #

3760 Cleary Drive

Howell, MI 48843

Housing & Residence Life staff deliver letters and packages to student suites each weekday evening. South packages must be picked up from the RA On-Duty at the South Hall Front Desk from 6:00pm-11:00pm each night.

Students are responsible for updating their mailing address with the United States Postal Service (USPS) when they move out. Mail will not be forwarded or held over the summer. Mail addressed to former residents will be returned to the sender when permitted by USPS.

MEDICAL EMERGENCIES

If a medical emergency occurs in a residence hall, call 911 immediately if the situation is life-threatening. As soon as it is safe to do so, notify Housing & Residence Life staff.

Remain with the individual whenever possible, provide only the assistance for which you are trained, and follow the instructions of emergency responders. Do not move the individual unless they are in immediate danger, and help keep the area clear for first responders.

HOUSING & RESIDENCE LIFE STAFF

The **Director of Housing** is a live-in professional staff member responsible for the overall administration of Housing & Residence Life. Responsibilities include implementing housing policies and procedures, supervising professional and student staff, overseeing residence hall operations and programming, serving as the Student Conduct Officer, and supporting Student Life initiatives.

The **Residence Life Coordinator (RLC)** is a live-in professional staff member responsible for maintaining the safety and security of the residence halls through access control and enforcement of the Student Code of Conduct. The RLC also oversees front desk operations, mail distribution, and the coordination of summer camps and conferences.

The **Professional On-Call Staff** can be reached 24 hours a day at **(517) 219-2621**.

Resident Assistants (RAs) are student leaders who live in the residence halls and are responsible for supporting a designated residential community. RAs help students adjust to campus living, promote a safe and welcoming environment, provide peer support, and develop educational and community-building programs that encourage personal growth, engagement, and inclusive living.

The **RA on Duty** is available each evening and throughout the weekend and can be reached at **(517) 219-2611**.

STUDENT CLUBS AND ORGANIZATIONS

Getting involved in student clubs and organizations is one of the best ways to enhance your college experience, develop leadership skills, explore new interests, and build meaningful connections with fellow students. Cleary University offers a variety of student-led organizations that provide opportunities for personal growth, professional development, community engagement, and fun. Student organizations are directed by students, supported by faculty or staff advisors, and meet regularly throughout the academic year.

Current student organizations include:

- Art Club
- Black Student Union
- Collegiate DECA
- Ignite Club
- Cougars In Motion
- National Society of Leadership & Success (NSLS)
- Student Ambassador Program
- Student Athlete Leadership Team (SALT)
- Student Government

Starting a New Student Organization

Don't see a club that matches your interests? We encourage students to bring new ideas to campus!

Students interested in creating a new organization should begin by meeting with the Office of Student Life. During this conversation, you'll have the opportunity to discuss your interests, goals, and vision for the club. Together, we'll explore how the organization can support student engagement and align with the mission and values of the university.

To become a recognized student organization, students will:

- Meet with the Office of Student Life to discuss the club idea, purpose, and potential impact on campus.
- Develop a club concept and mission that aligns with the university and serves a student interest or need.
- Secure a faculty or staff advisor who is willing to mentor and support the organization.
- Recruit interested members to help establish and sustain the club.
- Complete the student organization activation process through the Student Life Coordinator.

The Office of Student Life is committed to helping students turn their ideas into successful organizations. Whether your interest is academic, professional, cultural, recreational, service-oriented, or something entirely new, we are happy to help you navigate the process and build a community around your passion.

For questions about student organizations or starting a new club, contact the Student Life Coordinator: javartoogian@cleary.edu.

PROCEDURES

BREAKS

The residence halls remain open during Thanksgiving Break and Spring Break. Students who plan to remain on campus during these breaks must notify Housing & Residence Life at housing@cleary.edu in advance.

All students must vacate the residence halls during Winter Break unless they are an international student or a winter sport student-athlete who has been approved to remain on campus. Students returning for the spring semester may leave their belongings in their assigned room during Winter Break.

Winter sport student-athletes should consult their coaches regarding required campus housing dates for practices and competitions.

EMERGENCY CONTACTS

Students living on campus are required to provide an emergency contact as part of the housing application process. Cleary University may contact the designated emergency contact whenever it determines such notification is appropriate.

Students are responsible for ensuring their emergency contact information remains current throughout the academic year.

HEALTH AND SAFETY INSPECTIONS

Housing & Residence Life staff, or their designee, may enter any residence hall room or suite at any time when necessary to protect the health, safety, and welfare of the campus community or to address maintenance concerns.

In addition, Housing & Residence Life staff will conduct Health and Safety Inspections at least twice each semester and prior to or during University breaks.

HOUSING AGREEMENT

The Housing Agreement outlines the terms and conditions for living in University housing and is completed as part of the housing application process.

Students receive a copy of their Housing Agreement after submitting their housing application. Additional copies may be requested by contacting support@cleary.edu.

HOUSING FEES

Residence hall rates are as follows:

- North Hall: \$5,300 per semester
- South Hall: \$4,450 per semester

A completed Housing Agreement and a \$100 housing deposit are required before a student can be assigned a housing space.

Students who cancel their Housing Agreement prior to moving in will be charged a \$300 cancellation fee. Cancellation requests must be submitted in writing to housing@cleary.edu. Payment should be made through the Business Office. Once a student occupies their assigned room, they are financially responsible for the full academic year covered by the Housing Agreement.

Students who have not occupied their assigned room by 12:00 p.m. on the first day of classes and have not notified Housing & Residence Life of a delayed arrival will be considered a no-show.

HOUSING WAIVERS

Traditional undergraduate students are required to live on campus unless they qualify for an approved housing exemption. Housing exemptions may be granted for students who:

- Live with a parent or legal guardian whose primary residence is within a 25-mile radius of the Livingston campus.
- Have resided on campus for at least two academic years.
- Have an approved housing accommodation through the Student Accommodations Office.
- Are married.
- Are the parent or legal guardian of a dependent child.

Housing waiver requests may be submitted through the [Housing Waiver form](#).

IMPROPER CHECK OUT

Students who fail to follow Housing & Residence Life checkout procedures will be assessed a **\$250 improper checkout fee**.

Students who leave trash or personal belongings behind will be charged a minimum **\$100 cleaning fee**.

Students are financially responsible for any damage to University property beyond normal wear and tear.

MOVE IN

The following groups of students move in on the date listed below.

Men's Soccer - Friday, July 31, 2026

Women's Soccer- Friday, August 7, 2026

Men and Women's Golf - Friday, August 7, 2026

Men and Women's Cross Country - Friday, August 7, 2026

Resident Assistants - Sunday, August 9, 2026

Ambassadors - Wednesday, August 19, 2026

All student Fall Move-In - Friday, August 22, 2026

Students should report to:

Cleary University

3750 Cleary Drive

Howell, MI 48843

to receive their room key and complete the move-in process.

Please note that the residence halls are three-story buildings without elevators. Cleary University does not provide moving carts or dollies.

MOVE OUT

Students must check out of their residence hall within 48 hours after their final exam at the conclusion of the fall and spring semesters.

Exceptions may be approved for:

- Winter sport student-athletes participating in practices or competitions.
- Spring sport student-athletes whose seasons continue beyond the semester.

- Graduating seniors participating in commencement.
- Students approved for summer housing.

Students must schedule their checkout with Housing & Residence Life at least 48 hours in advance and complete the checkout process with a Housing & Residence Life staff member.

Preparing Your Suite To Check-Out

Each resident is responsible for ensuring that their assigned room and shared living areas are clean and in good condition before checkout.

Failure to properly clean or restore the space may result in charges to the student account. Charges for shared spaces may be divided equally among all assigned residents when responsibility cannot be determined.

Before checking out, residents should:

- Return all furniture to its original location.
- Close and lock all windows.
- Set the thermostat to **70°F**.
- Turn off all lights.
- Remove all personal belongings.
- Check drawers, cabinets, closets, and under beds for personal items.
- Clean shower walls.
- Clean sinks, countertops, and storage areas.
- Clean and disinfect the toilet.
- Empty and clean the refrigerator, if applicable.
- Clean the microwave, stovetop, and oven, if applicable.
- Empty and wipe down all cabinets and drawers.
- Vacuum carpeted areas and mop hard-surface flooring.

Personal belongings left behind will be discarded, and removal charges may be assessed.

PARKING

Students living on campus must register their vehicle with Housing & Residence Life before parking on campus. A University parking decal must be displayed as instructed. Students may not:

- Park in fire lanes.
- Park in spaces reserved for faculty or staff.
- Park in accessible parking spaces without proper authorization.
- Wash, paint, or repair vehicles on campus.
- Violations may result in fines, disciplinary action, or enforcement by local law enforcement.

RENTER'S INSURANCE

Students are strongly encouraged to purchase renter's insurance to protect their personal property.

Cleary University is not responsible for loss of or damage to personal property resulting from theft, fire, weather, water damage, acts of nature, acts of others, or any other cause.

RESIDENCE HALLS

North Hall

Opened in 2016, North Hall features fully furnished semi-private suites. Each student is provided with an extra-long twin bed, desk, desk chair, and dresser. Two students share a bedroom and bathroom, while four students share a full kitchen, washer and dryer, and living area. The housing rate is \$5,300 per semester, including Wi-Fi.

South Hall

Opened in 2018, South Hall also features fully furnished semi-private suites. Each student is provided with an extra-long twin bed, desk, desk chair, and dresser. Two students share a bedroom, while four students share a bathroom and kitchenette. The housing rate is \$4,450 per semester, including Wi-Fi and complimentary laundry facilities.

ROOM CONDITION REPORT

The Room Condition Report (RCR) documents the condition of the room at move-in. Students must complete the RCR with their Resident Assistant before receiving their room key.

The RCR will also be used during checkout to assess damages beyond normal wear and tear. Students may be billed for damages or excessive cleaning not documented on the original report.

Damage to shared areas may be divided among all assigned residents when responsibility cannot be determined.

SUITEMATE AGREEMENTS

Resident Assistants will facilitate a Suitemate Agreement with each suite during the first two weeks of each semester.

The agreement provides an opportunity for roommates and suitemates to establish expectations regarding cleanliness, guests, quiet hours, shared responsibilities, and communication.

Students are encouraged to communicate openly with their suitemates and seek assistance from their Resident Assistant if conflicts arise.

SUMMER HOUSING

Summer housing is available for students who wish to remain on campus after the spring semester.

Summer Housing Agreements will be distributed before Spring Break. Completed agreements must be submitted to housing@cleary.edu by April 1.

The cost of summer housing is \$200 per week. Payment arrangements may be made through the Business Office.

WINTER WEATHER GUIDELINES

Students are expected to remain in their residence hall during severe winter weather unless travel is necessary or directed by University officials. During winter weather events, students should:

- Monitor University email, emergency text alerts, and the University website.
- Dress appropriately for cold temperatures.
- Exercise caution on snow- and ice-covered sidewalks.
- Report hazardous conditions, such as icy walkways or heating issues, to Housing & Residence Life or Facilities immediately.
- Avoid unnecessary travel during winter weather advisories.

The University will make every reasonable effort to maintain dining services, campus safety operations, and emergency response during severe weather.

However, modified hours, limited services, or temporary closures may occur due to weather conditions or staffing availability.

Students should avoid driving during severe weather whenever possible and must comply with snow removal requests, parking restrictions, and snow emergency notices.

POLICIES

ABUSE/MISUSE OF IT RESOURCES

The theft or misuse of University information technology resources, computing facilities, library technology, or electronic resources is prohibited. Prohibited conduct includes, but is not limited to:

1. Unauthorized access to, use of, reading, or modification of files or electronic information.
2. Unauthorized transfer or copying of files.
3. Using another person's username, password, or other login credentials.
4. Using University technology resources to interfere with the work of another student, faculty member, staff member, or University official.
5. Sending obscene, abusive, threatening, or harassing electronic communications.
6. Interfering with the normal operation of University technology systems or networks.
7. Violating copyright laws through the use of University technology resources.
8. Violating the University's Information Technology Acceptable Use Policy or Electronic Accounts Policy.

ALCOHOL

The possession, manufacture, distribution, consumption, or use of alcoholic beverages is prohibited in all residence halls, regardless of a student's age.

Students are also prohibited from being under the influence of alcohol or publicly intoxicated within the residence halls.

Students should remove themselves from any situation involving alcohol in the residence halls. Housing & Residence Life staff and Campus Safety may contact emergency medical personnel if a student's health or safety appears to be at risk.

Empty alcohol containers, including bottles, cans, and similar items, may not be displayed or used as decorations in residence hall rooms or common areas.

AIDING OR ABETTING

Attempting, assisting, encouraging, facilitating, or acting as an accessory to any violation of University policy will be treated as a violation of the same policy.

Students who observe or reasonably anticipate a policy violation are expected to remove themselves from the situation. Students are encouraged to report violations to the appropriate University officials.

ARREST POLICY

Students who are arrested or taken into custody by any law enforcement agency must notify the Director of Campus Operations and Campus Safety, or another appropriate University official (such as a coach or program director), within **48 hours** of their release.

Students may be subject to University disciplinary action when the conduct leading to the arrest violates University policies or standards of conduct.

COMMON AREA FURNITURE

Furniture located in residence hall lobbies and other common areas must remain in its designated location.

Students may not remove common area furniture for use in their rooms or relocate it to another area of campus.

Students found responsible for moving or possessing common area furniture may be required to return the furniture immediately and may be assessed a \$50 fine, in addition to other disciplinary action.

DISRUPTIVE ACTIVITY/BEHAVIOR

Students and student organizations may not interfere with or disrupt the normal operations of the University, including instructional activities, administrative functions, campus events, or the rights of other members of the University community.

Any conduct that materially disrupts University operations or substantially interferes with another person's ability to participate in the educational environment is prohibited.

DOORS

For the safety and security of the campus community, the following actions are prohibited:

- Propping open exterior building entrances or interior residence hall doors.
- Disabling, tampering with, or preventing a door from properly latching or locking.
- Forcibly opening locked doors.
- Using an emergency exit or alarmed door except during an actual emergency.

DOOR DECORATIONS

Only decorations created or approved by a Resident Assistant (RA) or official notices distributed by Housing & Residence Life may be displayed on residence hall doors.

Doors may not be wrapped with paper or other materials unless approved by the Director of Housing or the Residence Life Coordinator.

Posters, bulletin boards, and similar displays are not permitted on residence hall doors.

DRUGS

Cleary University prohibits the possession, use, manufacture, distribution, sale, transportation, or being under the influence of illegal drugs or controlled substances on University property.

This prohibition includes recreational cannabis, regardless of state law, and applies to all University-owned or leased property.

Prohibited substances include, but are not limited to:

- Marijuana (cannabis)
- Cocaine
- Crack cocaine
- LSD
- Hashish and hash oil
- Hallucinogens

- Narcotics
- Inhalants
- Stimulants
- Depressants
- Designer drugs
- Anabolic steroids
- Other substances that impair judgment or alter mental state

Drug paraphernalia—including, but not limited to, pipes, bowls, grinders, one-hitters, vaporizers, bongos, and similar items with evidence of drug use—is also prohibited.

Students may not possess, use, distribute, transport, manufacture, or be present during the unlawful use of prohibited substances.

Violations may result in the termination of the student's Housing Agreement, disciplinary action, mandatory educational programming at the student's expense, and referral to law enforcement.

ENTRY AND SEARCH OF ROOMS

Students may not refuse lawful entry to a residence hall room when requested by an authorized University official.

The University recognizes and respects students' reasonable expectation of privacy; however, authorized University personnel may enter a residence hall room when necessary to:

- Conduct health and safety inspections.
- Complete maintenance, repairs, housekeeping, or pest control.
- Inventory University property.
- Silence unattended alarms or loud music.
- Respond to an actual or suspected emergency involving life, health, or property.
- Investigate suspected violations of University policies.
- Recover missing University or student property.
- Complete maintenance requested by the student.

Whenever practical, advance notice will be provided for routine maintenance or inspections.

Searches conducted for investigative purposes require authorization from the Director of Housing, Director of Campus Safety, Vice President for Athletics and Student Affairs, or their designee. Items found that violate University or Housing & Residence Life policies may be confiscated.

EMAIL COMMUNICATION

Students are responsible for checking their Cleary University email account regularly.

Official University communications sent to a student's University email address are considered received upon delivery. Failure to read University email does not excuse a student from complying with University policies, deadlines, or official communications and will not constitute an exception during the student conduct process.

FAILURE TO COMPLY

Students are expected to comply with reasonable requests and directives issued by authorized University officials.

Students are also expected to attend scheduled student conduct meetings or hearings when requested and to complete all assigned sanctions within the required timeframe.

Failure to comply with an official request, attend a conduct meeting, or complete assigned sanctions may result in additional disciplinary action.

FIRE ALARMS

Whenever a fire alarm sounds, all students, employees, and guests must immediately evacuate the building using the nearest safe exit.

- North Hall Assembly Area: End of the parking lot near the Lyons Building.
- South Hall Assembly Area: End of the parking lot near the Chrysler Building.

Occupants must remain at the designated assembly area until Housing & Residence Life staff, Campus Safety, or emergency personnel authorize re-entry.

Failure to evacuate when a fire alarm sounds may result in disciplinary action.

The Brighton Area Fire Authority will determine the cause of all fire alarms. Tampering with, disabling, covering, damaging, or otherwise interfering with any fire alarm or fire safety equipment is strictly prohibited. Students found responsible may be assessed the costs associated with the incident (typically **\$500–\$1,000**), face University disciplinary action, and may also be referred for criminal prosecution under applicable law.

CLEARY UNIVERSITY FIRE EVACUATION PLAN



FIRE ALARM AND LIFE SAFETY EQUIPMENT

No person may intentionally make or cause a false fire alarm or emergency report.

Tampering with, damaging, disabling, or misusing fire or life safety equipment is strictly prohibited. This includes, but is not limited to:

- Fire alarms
- Fire extinguishers
- Fire hoses
- Fire doors
- Automated External Defibrillators (AEDs)
- Bleeding control kits
- Narcan (naloxone) emergency kits

Tampering with or disabling fire or life safety equipment in a residence hall may result in the immediate termination of a student's housing agreement, disciplinary action, fines, and referral to law enforcement when appropriate.

All students are required to evacuate University buildings immediately whenever a fire alarm sounds or when instructed to do so during an emergency or fire drill.

FRAUD/LYING

Dishonesty or fraudulent behavior in any transaction with the University, whether oral or written, is prohibited.

Examples include, but are not limited to:

- Knowingly making false statements to a University official.
- Providing false testimony during a student conduct hearing.
- Submitting false, altered, misleading, or fabricated documentation.
- Knowingly providing false information to obtain or attempt to obtain accommodations under the Americans with Disabilities Act (ADA) or the Fair Housing Act.
- Misrepresenting or exaggerating a disability or medical condition to obtain accommodations.

GUESTS

Residents may host **one guest at a time** for **no more than two consecutive nights**. Guests can only stay in the residence halls overnight for more than four days per month. Guests remaining beyond the permitted timeframe without approval may be considered unauthorized occupants ("squatting"), and both the guest and host may be subject to disciplinary action.

All guests must:

- Be registered using the QR code located at the residence hall entrance.
- Check in upon arrival and check out before departing.
- Present a valid government-issued photo ID upon request (driver's license, state ID, passport, etc.).

Hosts are responsible for the behavior of their guests and for ensuring their guests comply with all University policies.

Students **may not** have overnight guests until the first two weeks of the semester is completed. This includes students that move in early.

HAZING

Hazing is prohibited.

Hazing includes any act that endangers the physical or mental health or safety of a student, or damages public or private property, for the purpose of initiation into, admission to, affiliation with, or continued membership in a group or organization.

A person's consent to participate does not excuse hazing.

Failure to intervene, report, or remove oneself from a hazing situation may also constitute a violation of this policy.

INTERFERENCE OF THE STUDENT CONDUCT OR TITLE IX PROCESS

Students may not interfere with or obstruct any student conduct or Title IX investigation or proceeding.

Examples include:

- Failing to participate when required.
- Intimidating or influencing witnesses.
- Intimidating hearing officers or conduct board members.

- Knowingly providing false or incomplete information.
- Publicly sharing confidential case information with individuals who have no legitimate educational interest.

LAUNDRY ROOMS

Residence hall laundry facilities are for the exclusive use of residential students. Use of laundry facilities by non-residents is prohibited.

LITTERING

Littering or improperly disposing of trash on University property is prohibited.

MISUSE OF DOCUMENTS

Forgery, alteration, falsification, or unauthorized use of University records, official documents, or government-issued identification is prohibited.

MISUSE OF STUDENT ID

Students may not:

Allow another individual to use their University ID card.

Use another person's University ID card.

Possess or use a counterfeit or altered ID card.

- Refuse to present their University ID when requested by an authorized University official.

Violations may result in disciplinary action.

MISUSE OF KEYS

Possessing, duplicating, or using a University key without authorization is prohibited. Students may not duplicate University-issued keys under any circumstances.

MOTOR VEHICLES

Students must operate motor vehicles safely and responsibly while on University property. Prohibited conduct includes:

- Operating a vehicle in a reckless or unsafe manner.
- Driving without a valid driver's license.
- Parking in unauthorized locations.
- Parking outside marked spaces.
- Driving or parking on grass or landscaped areas.
- Failing to register a vehicle with Housing & Residence Life.

Violations may result in fines, towing, or disciplinary action.

NON-DISCRIMINATION POLICY

Cleary University is committed to providing an educational and working environment that is free from discrimination, harassment, and retaliation. The University does not discriminate in its admissions, educational programs, activities, employment practices, or the administration of its policies on the basis of race, color, national origin, ethnicity, religion, sex, sexual orientation, gender identity or expression, age, disability, genetic information, veteran or military status, or any other characteristic protected by applicable federal, state, or local law.

This commitment extends to all students, employees, applicants, and visitors. The University encourages any individual who believes they have experienced discrimination, harassment, or retaliation to report their concerns through the appropriate University reporting procedures so they can be addressed promptly, fairly, and in accordance with applicable laws and University policies.

For questions, please contact the Vice President for Human Resources, Julie Vartoogian, at jvartoogian@cleary.edu.

ONLINE COMMUNITIES

Cleary University does not routinely monitor social media or online communities.

However, behavior occurring online that violates the Student Code of Conduct may be investigated and addressed through the University's conduct process when brought to the University's attention.

PETS

Pets are not permitted in University housing except fish housed in aquariums of 10 gallons or less.

The following animals are specifically prohibited:

- Birds
- Reptiles
- Rodents
- Piranhas or other aggressive fish species
-

Students may not temporarily house, feed, or care for animals in or around the residence halls. Approved service animals and approved emotional support animals are exempt from this policy.

POSTERS & POSTING

Students, faculty, staff, and recognized student organizations may post flyers and posters only in designated posting locations and in accordance with University procedures.

All promotional materials must:

- Be approved by the Student Life Coordinator.
- Be listed on the Campus Calendar before posting.
- Be no larger than 8.5 × 11 inches unless special approval is granted.
- Clearly identify the sponsoring organization.
-

Posters may not be displayed on:

- Doors
- Windows
- Interior or exterior walls
- Elevators
- Trash receptacles
- Any location other than designated bulletin boards or flyer holders

Posters may not contain material that:

- Demeans the University or members of the University community.
- Targets individuals or groups based on protected characteristics.
- Contains sexually explicit or suggestive content.
- Promotes alcohol or illegal drugs.
- Organizations are responsible for removing promotional materials after the event has concluded.

QUIET HOURS

Quiet hours are observed daily from 10:00 p.m. to 8:00 a.m.

During quiet hours, noise should not be audible outside the residence hall room or suite.

Courtesy hours are in effect at all other times. Residents are expected to promptly comply with reasonable requests to reduce excessive noise.

Quiet hours are extended to 24 hours per day during the week preceding final examinations and throughout finals week.

Failure to comply may result in disciplinary action.

RECREATIONAL EQUIPMENT

Students may not possess, display, or use prohibited items in the residence halls. Prohibited items include, but are not limited to:

Weapons

- Firearms
- BB guns
- Pellet guns
- Paintball guns
- Tasers
- Bows and arrows
- Metal-tipped darts
- Military or hunting knives
- Swords or other martial arts weapons

Fire and Safety Hazards

- Live ammunition
- Fireworks
- Hoverboards
- Gas- or battery-powered bicycles
- Electric scooters
- Live Christmas trees
- Candles
- Incense
- Torches
- Space heaters
- Waterbeds
- Window air conditioners
- Adhesive LED light strips
- Flammable liquids
- Halogen lamps
- Extension cords

Cooking Appliances

North Hall residents may use the following because the North suites include full kitchens with proper ventilation:

- Air fryers
- Toasters
- Electric skillets or grills
- Countertop burners

These appliances are **not permitted in South Hall.**

Bicycles, roller skates, rollerblades, skateboards, scooters, and similar wheeled devices may not be ridden inside residence halls. Violations may result in confiscation, disciplinary action, termination of the Housing Agreement, and referral to law enforcement when applicable.

ROOM DECORATIONS

Residents may not:

- Paint or wallpaper rooms.
- Alter or damage University furnishings.
- Install locks or antennas.
- Remove furniture from assigned suites.
- Attach decorations to ceilings.
- Hang items from ceilings.
- Use nails, screws, or permanent adhesives.

Only Command™ picture-hanging strips (Velcro style) or removable mounting putty may be used to hang decorations.

Residents are responsible for damage caused by decorations or adhesives.

Live trees are prohibited. Small potted plants are permitted if maintained safely and kept away from heat sources.

SEARCHES

Failure to comply with a lawful search requested by an authorized University official may result in disciplinary action.

When there is reasonable cause to believe prohibited items are present, the University may inspect:

- Backpacks
- Bags
- Purses
- Other containers
- Vehicles located on University property or at University-sponsored events

Searches will be conducted in accordance with University policies.

SMOKING/VAPING

Smoking, vaping, or using inhalant devices is prohibited inside all University buildings and within 10 feet of any building entrance or exit except in designated smoking areas.

This policy includes, but is not limited to:

- Cigarettes
- Cigars
- Pipes
- Electronic cigarettes
- Vape devices
- Hookahs
- Personal aromatherapy devices

SOLICITATION

Unauthorized solicitation, sales, or commercial activity is prohibited on University property.

THEFT

Theft, attempted theft, possession of stolen property, or unauthorized use of another person's property or services is prohibited.

TORNADOS

When the tornado warning siren is activated:

- Students should immediately move away from windows.
- Residents on upper floors should proceed to the first-floor interior hallways.
- Students in suites should shelter in interior bathrooms whenever possible.
- Remain sheltered until Housing & Residence Life, Campus Safety, or emergency personnel provide the all-clear.

Livingston County tests the tornado siren on campus the first Saturday of each month at 12:00pm. You do not need to take any action.

VANDALISM

Residents are jointly responsible for maintaining their assigned bedroom, bathroom, and shared living areas.

Damage beyond normal wear and tear may be charged equally to all assigned residents unless responsibility can be determined.

Damage occurring in common areas such as hallways, lounges, stairwells, or lobbies may be assessed to the responsible individual(s), floor, or building when appropriate.

WINDOWS

For fire and life safety reasons:

- Window screens may not be removed.
- Windows may not be used for entering or exiting the building except during emergencies.
- Students may not lean, sit, or climb out of windows.
- Objects may not obstruct or be attached to windows.

Items may be placed on interior window sills provided they do not interfere with the safe operation of the window.

During colder months, windows should remain closed to conserve energy.

STUDENT CONDUCT SYSTEM

1. Any member of the Cleary University community may file a report against a student for violations of the Student Code of Conduct.

2. Student Code of Conduct violation reports should be directed to the appropriate administrators and submitted within three (3) business days.

Appropriate administrators include but are not limited to Vice President for Athletics and Student Affairs, Director of Housing, Residence Life Coordinator, and Director of Campus Security.

3. The Student Conduct Officer (or designee) will conduct an impartial preliminary review of all allegations to determine if the allegations have merit and require an administrative hearing or if they can be dismissed.

4. If it is determined that the allegation has merit, the Student Conduct Officer (or designee) will send the respondent written (electronic) notification that an alleged violation has occurred and provide a date and time in which they are expected to meet with the Student Conduct Officer (or designee) for the administrative hearing within three (3) business days.
5. During administrative hearing, the respondent meets with the Student Conduct Officer (or designee). The Student Conduct Officer (or designee) will review the charges with the respondent. The respondent may accept or deny responsibility for the allegations at this time.
6. If the respondent accepts responsibility for the charges, the Student Conduct Officer will assign sanctions and send the respondent written (electronic) correspondence within three (3) business days outlining the details and appeals process.
7. If the respondent denies responsibility for the allegations, the Student Conduct Officer (or designee) will request that the respondent provide any evidence, witnesses, or additional information to the Student Conduct Officer (or designee) within three (3) business days.
8. The Student Conduct Officer (or designee) will review all of the evidence and interview any witnesses within three (3) business days and schedule a follow-up administrative meeting with the respondent to ask any further questions and determine responsibility.
9. The Student Conduct Officer (or designee) will assign sanctions and send the respondent written (electronic) correspondence within three (3) business days to outline the details and the appeals process.
10. One representative or parent will only be allowed in the administrative hearing and subsequent meetings at the discretion of the Student Conduct Officer (or designee). A FERPA release must be completed prior to inclusion in the hearing process.

SANCTIONS

The purpose of our sanctions are to further a student's development and enable them to become a positive contributor to the community and discourage a student's inappropriate behavior from reoccurring in the future. The student conduct officer will take the following factors into consideration when assigning sanctions:

- Seriousness of the violations
- Community impact
- Prior conduct history
- Respondent's intent and motivation
- Conduct precedent
- Credibility of the respondent, complainant and witness

Disciplinary action taken against a student may include, but is not limited to, one or more of the following:

Verbal Warning

Students are given a verbal warning and a notation is made in the student's disciplinary file.

Written Warning

A notice in writing to the student that the student is violating or has violated institutional regulations and a copy of the warning letter is placed in the student's disciplinary file.

Probation

A written reprimand for violation of specified regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to violate any institutional regulation(s) during the probationary period.

Loss of Privileges

Denial of specified privileges for a designated period of time.

Restitution

Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.

Discretionary Sanctions

Work assignments, essays, service to the University, or other related discretionary assignments.

Residence Hall Suspension

Separation of the student from the residence halls for a definite period of time, after which the student may be eligible to return. Conditions for readmission may be specified. Suspensions may be effective immediately or deferred.

Residence Hall Dismissal

Separation of the student from the residence halls for an indefinite period of time. Conditions for readmission may be specified. Dismissals will be effective immediately.

Residence Hall Expulsion

Permanent separation of the student from the residence halls. Expulsions will be effective immediately.

University Suspension

Separation of the student from the university for a definite period of time (usually a year or less) after which the student is eligible to return. Conditions for readmission may be specified. Suspensions may be effective immediately or deferred.

University Dismissal

Separation of the student from the university for a year or more. The student may be eligible for return. Conditions for readmission may be specified. Dismissals will be effective immediately.

University Expulsion

Separation of the student from the university permanently. Expulsions will be effective immediately and can only be imposed by the University President.

Revocation of Admission and/or Degree

Admission to or a degree awarded from the university may be revoked for fraud, misrepresentation, or other violation of the university standards in obtaining the degree, or for other serious violations committed by a student prior to graduation.

Parental Notification

The Federal Educational Rights and Privacy Act (FERPA) permits parental notification without their student's consent when the student has violated any federal, state or local law, or any rule or policy of the institution, governing the use or possession of alcohol or a controlled substance, if the institution determines that the student has committed a disciplinary violation regarding that use or possession and the student is under 21 at the time of the disclosure.

Sanctions for Alcohol and Marijuana

	Sanction	Examples
Level 1	Verbal Warning, Fine, Community Service	Possession of empty alcohol containers or smoking paraphernalia
Level 2	Written Warning, Fine, Community Service, Alcohol & Drug Education Course	Possession of alcohol or marijuana in the residence halls Two level one offenses
Level 3	Probation, Fine, Community Service, Alcohol & Drug Education Course, Suspension from all Extracurricular Activities	Distribution of alcohol or marijuana to an underaged person Hosting a party with alcohol and/or marijuana present in the residence halls A combination of level 1 and 2 offenses
Level 4	Residence Hall Suspension, Fine, Community Service, Alcohol & Drug Education Course, Suspension from all Extracurricular Activities	Manufacturing alcohol or growing marijuana on campus Selling alcohol or marijuana on campus DUI A combination of Level 1, 2, and 3 offenses

Sanctions for Illegal Drugs

	Sanction	Examples
Level 1	Written Warning, Fine, Drug Treatment, Community Service, Suspension from all Extracurricular Activities	Possession or consumption of illegal substances
Level 2	Probation, Fine, Drug Treatment, Community Service, Suspension from all Extracurricular Activities, Law Enforcement Contact	Repeat offense of possession or consumption of illegal substances A combination of Level 1 and Level 2 offenses
Level 3	Residence Hall Suspension, Fine, Drug Treatment, Community Service, Suspension from all Extracurricular Activities, Behavioral Contract, Law Enforcement Contact	Possession or consumption of illegal substances that endangers the life and safety of others Possession or consumption of illegal substances in combination with violence actions against another individual A combination of Level 1, 2, and 3 offenses

Interim Suspension

In certain circumstances, the Chief Student Affairs and/or designee, may impose a university suspension prior to an administrative hearing with a student conduct officer.

Interim suspension may be imposed only in the following circumstances:

- To ensure the safety and well-being of members of the university community or preservation of university property; or
- To ensure the student's own physical or emotional safety and well-being; or
- If the respondent poses an ongoing threat of disruption of, or interference with, the normal operations of the university.

Interim suspension will take effect immediately upon the direction of the Chief Student Affairs Officer and last for no more than ten (10) business days (Saturdays and Sundays are not included). The 10-day period may be extended for good cause by the Chief Student Affairs Officer or by agreement with the student.

APPEALS

Students should submit their appeal within three days of receiving their student conduct hearing determination in writing by emailing **ombudsman@cleary.edu** OR by completing the online student appeal form (<https://www.cleary.edu/student-life/student-ombudsman/>).

A decision reached by the Student Conduct Officer (or designee) may be appealed by either the respondent(s) or the complainant(s).

The Ombudsman (or designee) shall have the sole authority to determine whether or not an appeal warrants further review.

An appeal that has been accepted for review shall be limited to review of the verbatim record of the administrative hearing and supporting documents for one (or more) of the following reasons only:

- There is substantive new evidence not previously available at the time of the hearing, which could have materially affected the outcome (NOTE: New witnesses or witness statements do not constitute new evidence unless there is a clear basis as to why the witnesses were not presented at the time of the original hearing).
- There were procedural errors in the case that substantially impacted the student's access to a fair hearing;
- The severity of the sanction needs to be reviewed based on documented mitigating personal circumstances;
- The decision of the Student Conduct Officer (or designee) was not supported by the evidence presented at the hearing, or evidence was not sufficient to establish that a Code of Conduct violation occurred.

If an appeal is approved by the Ombudsman (or designee), the matter shall be introduced to the Vice President of Athletics and Student Affairs for rehearing and will take into consideration the suggestions made by the Ombudsman (or designee) in addition to the facts that were originally presented.

If an appeal is not upheld, the matter shall be considered final and binding upon all involved.

CAMPUS RESOURCES

Accommodations Office

The Accommodations Office ensures equal access to academic programs and campus life for students with disabilities. It coordinates reasonable accommodations and partners with faculty to support an inclusive learning environment.

Phone: 517-338-3068

Email: studentaccommodations@cleary.edu

Athletics

The Athletics Department offers student-athletes the opportunity to compete at a high level across a range of sports. It fosters excellence, teamwork, and school spirit while promoting personal growth and academic success.

Phone: 517-586-3005

Email: athletics@cleary.edu

Website: <https://clearycougars.com/landing/index>

Behavioral Intervention Team

The Behavioral Intervention Team (BIT) assesses and responds to reports of concerning or disruptive behavior within the campus community. Working collaboratively, the team coordinates early intervention, resources, and support to promote student well-being and campus safety.

Phone: 734-904-4685

Email: lpries@cleary.edu

Website: <https://www.cleary.edu/behavioral-intervention-team-bit/>

Career Development

Career Development supports students in exploring career paths, gaining experience, and preparing for the job market. Services include advising, resume and interview coaching, internships, and employer connections.

Phone: 517-586-3000

Email: careerservices@cleary.edu

Website: <https://www.cleary.edu/admissions/career-development/>

Counseling and Psychological Services

Counseling and Psychological Services provides confidential mental health support to help students manage personal, academic, and emotional challenges. Offerings include individual counseling, workshops, crisis support, and wellness resources.

Phone: 517-338-3061

Email: counseling@cleary.edu

Website: <https://www.cleary.edu/student-life/counseling-wellness/>

Dining Services

Dining Services operates Clancy's, the campus dining location offering convenient and nutritious meal options for students. Clancy's is open Monday through Friday for breakfast, lunch, and dinner, serves one meal on Saturdays, and is closed on Sundays.

Phone: 517-338-3012

Email: diningservices@cleary.edu

Website: <https://www.cleary.edu/student-life/dining-services/>

Facilities

Facilities maintain and enhance the campus environment to support learning, safety, and sustainability. Responsibilities include building operations, groundskeeping, maintenance, and long-term planning.

Phone: 517-338-3181

Email: facilities@cleary.edu

Website: <https://www.cleary.edu/dept/facilities/>

Housing & Residence Life

Housing & Residence Life fosters a safe and engaging residential community that supports student success. Through on-campus living, programs, and peer leadership, students build connections and develop life skills.

Phone: 517-798-8652

Email: housing@cleary.edu

Website: <https://www.cleary.edu/student-life/housing-residence-life/>

IT Support

IT Support provides reliable technology services and assistance to students, faculty, and staff. The team helps with connectivity, software, hardware, and digital tools essential for academic success.

Phone: 517-338-3019

Email: support@cleary.edu

Website: <https://www.cleary.edu/it-help-desk/>

Safety & Security

Campus Safety is dedicated to maintaining a safe and secure environment for all members of the university community. A security guard patrols campus each night, providing a visible presence and responding to safety concerns.

Phone: 517-219-2624

Email: security@cleary.edu

Website: <https://www.cleary.edu/student-life/public-safety/>

Student Employment

Student employment on campus provides valuable opportunities for students to gain practical work experience while balancing their academic responsibilities. Cleary offers federal work study positions and student worker positions.

Phone: 517-219-2626

Email: esmith@cleary.edu

Website: <https://www.cleary.edu/employment/>

Student Life

Student Life enriches the campus experience through programs, events, and student organizations. It encourages involvement, leadership development, and a vibrant, inclusive community.

Phone: 517-798-8654

Email: studentlife@cleary.edu

Website: <https://www.cleary.edu/student-life/student-groups/>

Student Ombudsman

The Student Ombudsman serves as a confidential, neutral resource for addressing student concerns and resolving conflicts. The office provides guidance, advocacy, and informal dispute resolution across the university.

Phone: 517-338-3016

Email: ombudsman@cleary.edu

Website: <https://www.cleary.edu/student-life/student-ombudsman/>

Title IX

The Title IX Office is committed to fostering a safe, inclusive, and equitable learning and working environment by ensuring compliance with federal laws prohibiting sex-based discrimination, harassment, and misconduct. The office provides education, resources, supportive measures, and fair, impartial processes to help protect the rights and well-being of all members of the campus community.

Phone: 517-338-3332

Email: jvartoogian@cleary.edu

Website: <https://www.cleary.edu/academics/academic-affairs/title-ix/>

Veteran Resource Center

The Veterans Resource Center supports student veterans and military-connected students as they transition to and succeed in university life. It provides guidance on benefits, academic resources, and community connections tailored to their unique experiences.

Phone: 517-338-3011

Email: military@cleary.edu

Website: <https://www.cleary.edu/student-life/veterans-resource-center/>

COMMUNITY RESOURCES

The following community resources are available to support students' academic success, health, wellness, and overall well-being. Students are encouraged to reach out directly to these organizations for additional assistance.

Disability Network Washtenaw Monroe Livingston

Disability Network provides advocacy, resources, and support services for individuals with disabilities, including assistance with independent living, accessibility, and community inclusion. Students can access resources that promote independence and help navigate disability-related needs.

<https://dnwml.org/>

Gleaners Community Food Bank of Southeastern Michigan

Gleaners Community Food Bank works to provide access to nutritious food for individuals and families experiencing food insecurity.

Students who need assistance accessing food resources can connect with programs and community support services through Gleaners.

<https://www.gcfb.org/>

Howell Carnegie District Library

Howell Carnegie District Library serves as a welcoming community hub that inspires lifelong learning, discovery, and connection. Through its extensive collection of books, digital resources, educational programs, and community events for all ages, the library provides opportunities for residents to explore new ideas, develop skills, and engage with one another in meaningful ways.

<https://howelllibrary.org>

Howell Parks and Recreation

Howell Area Parks & Recreation is dedicated to enriching the lives of residents by offering high-quality recreational programs, events, and facilities for all ages. From youth sports and fitness classes to senior programming, camps, and community events, the organization creates opportunities for people to stay active, build connections, and enjoy healthy, engaged lifestyles throughout the Howell area.

<https://www.howellrecreation.org>

LACASA

LACASA provides support and advocacy for survivors of child abuse, domestic violence, sexual assault, and other forms of interpersonal violence. Services include crisis support, counseling, advocacy, and educational resources for individuals and families.

<https://lacasacenter.org/>

Livingston County Area ALANO Club

The Livingston County Area ALANO Club provides a safe, supportive environment for individuals in recovery from alcohol and substance use disorders. The organization offers peer support meetings and resources for individuals seeking recovery support.

<https://livcoalano.org/>

Livingston County Catholic Charities

Livingston County Catholic Charities provides counseling, family support services, emergency assistance, and community resources to individuals and families in need. Services are available to support mental health, wellness, and personal stability.

<https://www.livingstoncc.org/>

Livingston County Community Alliance

Livingston County Community Alliance works to reduce substance misuse and promote healthy choices through prevention, education, and community partnerships. Students can access resources related to substance use prevention and wellness.

<https://drugfreelivingston.com/>

Livingston County Community Mental Health

Livingston County Community Mental Health provides mental health services, crisis support, and resources for individuals experiencing emotional, behavioral, or substance use concerns. Services are available to support overall mental wellness and recovery.

<http://cmhliv.org/>

Livingston County Family Center

The Livingston County Family Center provides resources, education, and support programs designed to strengthen individuals and families. Services include parenting support, family development programs, and community-based assistance.

<https://livfc.org/>

Livingston County Health Department

The Livingston County Health Department provides public health services, education, and resources related to wellness, prevention, and community health. Students can access information and services supporting physical health and healthy living.

<https://milivcounty.gov/health/>

Livingston County Veteran Services

Livingston County Veteran Services assists veterans and their families with accessing benefits, resources, and support programs. Services include assistance with veteran benefits, referrals, and connections to community resources.

<https://milivcounty.gov/veterans/>

Livingston Diversity Council

The Livingston Diversity Council is a nonprofit organization dedicated to fostering a more inclusive, equitable, and welcoming community for all. Through education, collaboration, advocacy, and community engagement, the Council works to promote diversity, equity, inclusion, and access throughout Livingston County. By hosting cultural events, providing educational workshops, partnering with local organizations, and creating opportunities for meaningful dialogue, the Livingston Diversity Council empowers individuals and organizations to embrace differences, celebrate diverse perspectives, and build a stronger, more connected community where everyone belongs.

<https://www.livingstondiversity.org>

Livingston Educational Services Agency

Livingston Educational Service Agency provides educational support, programs, and resources to students, families, and schools throughout Livingston County. The agency supports learning opportunities and community education initiatives.

<https://www.livingstonesa.org/>

National Alliance for Mental Illness Livingston County

NAMI Livingston County provides mental health education, advocacy, and support programs for individuals and families affected by mental health conditions. Resources include support groups, educational opportunities, and community connections.

<https://namilivingston.org/>

GOVERNMENT REGULATIONS AND COMPLIANCE

Americans with Disabilities Act (ADA)

The Americans with Disabilities Act (ADA) prohibits discrimination against individuals with disabilities in educational programs, services, and activities. Colleges and universities must provide reasonable accommodations and ensure equal access to facilities, programs, and opportunities for qualified students with disabilities.

Clery Act

The Clery Act requires colleges and universities that participate in federal financial aid programs to collect, maintain, and disclose information about crime on and around campus. The law promotes campus safety by requiring annual security reports, timely warnings about certain crimes, and transparency regarding campus crime statistics.

Fair Housing Act

The Fair Housing Act prohibits discrimination in housing based on race, color, religion, sex, national origin, disability, and familial status. In higher education, the law may apply to institution-owned housing and housing-related practices, helping ensure that students have equal access to campus housing opportunities without unlawful discrimination.

Family Educational Rights and Privacy Act (FERPA)

FERPA protects the privacy of student education records and gives students certain rights regarding their records. Eligible students have the right to access their educational records, request corrections to inaccurate information, and control most disclosures of their personal educational information.

Higher Education Opportunity Act (HEOA)

The Higher Education Opportunity Act strengthens accountability, transparency, and student consumer protections in higher education. The law requires institutions to provide information on topics such as academic programs, costs, financial aid, campus safety, and student outcomes to help students make informed decisions about their education.

Higher Education Opportunity Act (HEOA)

The Higher Education Opportunity Act strengthens accountability, transparency, and student consumer protections in higher education. The law requires institutions to provide information on topics such as academic programs, costs, financial aid, campus safety, and student outcomes to help students make informed decisions about their education.

Health Insurance Portability and Accountability Act (HIPAA)

HIPAA protects the privacy and security of individuals' health information. In higher education, HIPAA may apply to campus health centers and counseling services that provide healthcare, requiring them to safeguard students' medical records and limit the disclosure of protected health information.

Title IX

Title IX prohibits discrimination based on sex in educational programs and activities that receive federal funding. In higher education, Title IX requires institutions to address sex-based discrimination, sexual harassment, sexual misconduct, and unequal treatment while ensuring equitable access to educational opportunities for all students.

CAMPUS MAP

CLEARY UNIVERSITY CAMPUS MAP



1

LYONS CENTER

- ADMISSIONS
- ADVANCEMENT
- BUSINESS OFFICE
- FINANCIAL AID
- OFFICE OF THE PRESIDENT

3

CHRYSLER HALL

- ACADEMIC OFFICES
- ARTHUR SECUNDA MUSEUM
- CAREER SERVICES
- CLASSROOMS
- COUNSELING SERVICES
- IT SUPPORT
- OFFICE OF THE PROVOST

2

CLEARY COMMONS

- STUDENT DINING
- CLASSROOMS
- ESPORTS ARENA
- CLANCY'S CAFE
- COUGARS DEN - SPIRIT SHOP AND BOOKSTORE

4

RESIDENTIAL HALLS

5

WELLNESS CENTER

- ATHLETIC DIRECTOR
- COACHES' OFFICES
- GYM AND WORKOUT FACILITY
- ATHLETIC TRAINING
- WRESTLING CENTER
- GOLF TRAINING CENTER



MAIN CAMPUS
3750 Cleary Drive
Howell, MI 48843



CLEARY UNIVERSITY -
DURFEE INNOVATION SOCIETY
2470 Collington St.
Detroit, MI 48206

800-686-1883



CLEARY.EDU

EMERGENCY PHONE NUMBERS

Campus Security (517) 219-2624

Cat Hopkins, Director of Housing (225) 454-8302

George Horn, Director of Campus Activities (248) 910-0766

Lonnie Pries, Chief Student Affairs Officer (734) 904-4685

Jeremy Walker, Chief Operating Officer (517) 338-3021

Howell Police (517) 546-1330

Livingston County Sheriff (517) 546-2440

Howell Fire Department (517) 546-0560

Howell Animal Control (517) 546-2154

Livingston County Health Department (517) 546-9850